

Local Government Pension Scheme APCAPP  
 Buying Extra Pension - Application for Additional Pension Contribution (APC)

- Before you complete this form you must have either received a quote of the cost to you from LGSS Pensions Service or obtained a quote from the online calculator on our website at either:

Cambridgeshire Pension Fund - <http://pensions.cambridgeshire.gov.uk/index.php/current-scheme-members/increasing-your-benefits/>  
 Northamptonshire Pension Fund - <http://pensions.northamptonshire.gov.uk/index.php/current-scheme-members/increasing-your-benefits/>

- The completed form must be sent to LGSS Pensions Service, PO Box 202, John Dryden House, 8-10 The Lakes, Northampton, NN4 7YD.
- You must attach a copy of the quote and the Declaration of Health form from a registered medical practitioner (eg your Doctor).
- If you have more than one job, please enter the details of the job in which you wish the additional pension to be attached to.
- You can make payment monthly over a period of years or in a lump sum. If payment is by monthly payment, please complete Section 2 and if payment is by lump sum, please complete Section 3.

**Section 1 Personal Details**

Surname: \_\_\_\_\_ Title: \_\_\_\_\_  
 Forenames: \_\_\_\_\_ Previous Surname(s): \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Post Code: \_\_\_\_\_ Date of Birth\*: \_\_\_\_\_  
 Home Email Address: \_\_\_\_\_ National Insurance No: \_\_\_\_\_  
 Home Phone No: \_\_\_\_\_ Work Phone No: \_\_\_\_\_  
 Employer: \_\_\_\_\_ Pay Reference: \_\_\_\_\_  
 Job Title: \_\_\_\_\_ Unique Pay Reference: \_\_\_\_\_

**Section 2 Purchase Payment Option (Regular Deduction from Payroll)**

Total extra pension being bought: £ \_\_\_\_\_  
 Years of agreement: \_\_\_\_\_  
 Gross monthly amount to buy extra pension: £ \_\_\_\_\_  
 Regular cost to employer\*: £ \_\_\_\_\_

\* A written agreement from your employer, detailing the total pension to be purchased and the share of the cost must be attached.

**Section 3 Purchase Payment Option (Lump Sum)**

(Please tick as appropriate)

- Lump sum deduction from payroll.  
 Lump sum direct payment to Pension Fund.

Total extra pension being bought: £ \_\_\_\_\_  
 Gross total Lump sum cost of pension being bought: £ \_\_\_\_\_  
 Lump sum Cost to employer\*: £ \_\_\_\_\_

\* A written agreement from your employer, detailing the total pension to be purchased and the share of the cost must be attached.

## Section 4 Declaration

- I confirm that I am not/have not made an election to purchase additional pension with any other Local Government Pension Fund.
- I understand that the additional pension purchased is for myself only and does not provide for additional survivor's pension and, if I die in service, no additional lump sum death grant is due.
- I attach a copy of the quote and completed Declaration of Health form.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

The information which is collected on this form will be held and processed in line with the Data Protection Act. The information will be shared between Cambridgeshire and Northamptonshire County Councils for the purposes of pension administration.

This information can be made available in other languages and formats upon request such as Braille, large print and audio cassette. Please phone (01604) 366537 for further information.